1. **Roll Call**
   
   Stephen Chino  
   Jessica Raes  
   Louis Hill  
   Vince DiNoto  
   Annemarie Sacra  
   Chris Aldridge  
   Demetrio Zourarakis  
   Angela Scott  
   Michelle Bough  
   Scott Dickison

2. **Call To Order – Louis**

3. **Approval of Jan 2018 KAMP Business Meeting Minutes**

   Motion to Approve – Stephen Chino  
   2nd – Vince DiNoto

4. **Membership Committee Report**

   - Wes could not make the call due to sickness.  
   - 14 Corporate, 184 Individual, 13 Student  
   - Angela is working on a flyer and Wes is working on the brochure  
   - We have been approved to get new folders  
   - Reordered magnets  
   - Suggested window stickers to mail out because of size  
   - Need a board liaison for the membership committee  
     - Michelle Bough has offered to be the liaison

   • Jennifer Miller joined the conference call

   Michelle – Made a motion to purchase membership package materials, not to exceed $1000  
   Stephen – 2nd

   Angela – Will use Google Drive to distribute information to the membership committee
5. **Treasurer’s Report**

Angela’s Finance Report Email:

KAMP Finance Report (Bank Balance for Approval) as of 09 FEB 2018

5/3 Checking $15,568.99
5/3 Savings $24,020.04
5/3 Scholarship $604.20

QuickBooks Checking $15,539.87
QuickBooks Savings $24,020.04
QuickBooks Scholarship $604.20

Discrepancy is two transactions in QuickBooks that have not been matched to an invoice in Authorize.net. Membership Dues deposits on 05 FEB 2018 and Membership Transaction Fee on 05 FEB 2018.

January books were closed and posted to Google Drive for Budget & Audit Committee review.

Demetrio – Made a motion to accept the treasurer report as presented
Stephen – 2nd

- Have not yet received the revenue update from KAMP e-store

6. **Education & Professional Development Committee Report**

- Have not had first meeting yet
- Is it better to do workshops in half day sessions or long day sessions?
  - Issue - Finding someone who can dedicate an entire day
  - What have previous surveys say?
  - Demetrio is going to send out the survey monkey results

- Should we replace our current phone system?
  - Vince is going to send out a quote for a replacement

- Featured Speaker for quarterly meetings – KY Topo Map Project and KY From Above – Kent Anness

- March 20th – Proposed quarterly meeting date
  - Louis is going to call today to confirm
- Send wanted meeting topics to Vince
 GeoEd Conference is going to be the first week of June

### 7. Communications Committee Report

- Working on the event registration in Wild Apricot
- Send Annemarie any events that need to be added to the calendar
- Need updates from the following committees: Awards, Ed and Prof Dev, Conference Planning Committee, Scholarship Committee, Budget and Audit, and Nomination Committee
- Chris will serve on the Budget and Audit Committee
  - Need one regular camp member in good standing to serve
- Removed Marketing Committee for the time being
- Need someone to serve on the Nomination Committee
  - Louis is going to send out some inquires
- Annemarie sent out spreadsheet of items to discuss for KAMP store
  - Looking for other suggestions and feedback from board members

### 8. 208 KY GIS Conference Report

- Talked to Zach to finalize the price of the conferences
  - Waiting to hear back
- Stephen will send out notes to his conference committee
- Wanting to have negotiations/contracts done by the end of February
- Planning first committee meeting for some time between the 19th and 28th
- Need to get a Save the Date sent out ASAP

### 9. Unfinished Business

- 501-C-3 Foundation – Probably will remain unfinished till the end of the year
  - Meghan, Scott, and Trisha have been appointed to a working group to take care of this
- Scholarship Funding
  - GIS Certification Institute is doing another competition
  - Gaming License still being discussed
- Replacing SurveyMonkey
  - Software must produce reports and allow raw data extract
  - Survey123 could be a potential replacement
    - City of Paducah will setup a test survey with one of their ArcGIS accounts
10. New Business
   - KAMP Event Code of Conduct
     o Louis distributed new code of conduct
     o This will not be part of the bylaws
     o Will be included in event registration documentation
     o Possibly include other facilities code of conduct in ours
       ▪ Add to the expectations to respect the code and conduct of other venues
     o May need to be more explicit since we are using this for events
       ▪ Change title to Event Code of Conduct
     o Discuss weapons conduct more since people can carry weapons legally (maybe use the words illegal possession?).
       ▪ KAMP should not determine what is criminal.
     o Will revise and present again at the next board meeting
   - KAMP Budget & Audit Committee
     o Added Chris as Board Member #2
   
Scott – Made the motion to accept the appointments to this committee as presented

Jennifer – 2nd

- Fellow of KAMP
  o Distinguished member of KAMP that will be recognized for going above and beyond in the organization
  o 10 years of membership
  o Served a term on the board
  o ¾ of board will have to approve a nomination
  o New bylaw amendment
- Vince – Initial class may need to be more than just 2 people
- Need to determine the number of the initial class and may want to change the bylaws to not make the number so strict
- Louis is going to work with Stephan and Vince and will be discussed next month

11. Announcements

- KAMP 15th Anniversary Logo design is in the works

12. Adjourn

Angela – Made a motion to adjourn

Stephen – 2nd
**Action Items:**

**Demetrio**
- Send out Survey Monkey results
- Revise Code of Conduct

**Vince**
- Send out a quote for a replacement phone system

**Louis**
- Confirm Quarterly Meeting Date (March 20th)
- Send out inquiries for Nomination Committee
- Work with Stephen and Vince on the Fellow of KAMP bylaw

**Stephen**
- Send notes to conference committee
- Finalize the date of the conference

**All**
- Send wanted meeting/workshop topics to Vince
- Send Annemarie any events that need to be added to the calendar
- Send Annemarie suggestions/feedback on new KAMP store items