KAMP Board Call Notes
July 15, 2016

Attendees:
Lance Morris
Andrew McKinney
Adam Forseth
Tom East
Danny Hendren
Melissa Miracle
Katelyn Herry
Angela Scott
Meghan Dunn
Manasi Palit

Tom Financial: Last week, sent out treasurer’s report. Numbers have changed but didn’t make updates because it is a moving target. Note: moved $10,000 (as Board agreed upon) from checking to savings and money from PayPal to checking (1,000). Always getting income coming in with renewals and with conference registration now opening, we have taken in over $2,000 since it opened.

Andrew motioned to accept Treasurer’s report
Adam Seconded
Motion carried

No changes to the Membership Status since July 6, 2016 PDF report

How are we doing on the 501c and tax? Tom: Our extension is good until August 16. Tom is sending the itemized details to Dan.

Angela: Audit committee: Finally getting the accounts integrated into quick books. Spent time setting up standing committees with line items in budget. She can run reports on individual reports and general reports through it. Has not integrated the PayPal account yet. Has set up income and expenses for the conference. As expenses come in she will categorize them to check them better. As of yesterday, all numbers match up.

Lance: Have we stayed within budget this year? Angela: The individual numbers she had are April – July she will have to go through January – March. She says it looks pretty good. Tom said that the insurance came in higher than expected but it wasn’t anything huge. He said he could get the numbers to her or whatever she needs. Tom said there is nothing significant, we are doing pretty well. He was watching the conference line. The education and professional development has spent over ½ the budget for the two workshops. He has been informed of what he has left. Demetrio is getting sponsors. Meghan: to remain non-profit we need to not make money on the conference. We need to break even.

Quarterly Meeting Update: Had to go from EKU to Louisville. Moving it to August the 9th or 10th at Louisville. Going to have it at JCTCS southwest campus, but haven’t heard back from Vince.

Conference Update: have been doing a lot of work getting registration open. Opened it yesterday. Been working through the bugs. We are getting some good traffic which is a great sign. Insurance
liability, looking to raise that limit. It is higher at Northern KY than last years. Conference logo has been created for us. Need to schedule more frequent calls for volunteers. Start developing moderator lists and the other minutia of the conference. Need to figure out what to do for the scholarship fund. Does the money from the golf tournament go there? Tom: first year the scholarship was $500. Second year it was increased to $1000. Moved funds to a bank account created strictly for that purpose. There might have been a few miscellaneous donations where others have overpaid. We transferred money from general account to the scholarship account to cover the $1000 if it is slightly short in the past. Last year $14 dollars of every scramble registration went into the scholarship fund as did donations and sponsorships. Right now we have $396 dollars in the scholarship fund. It is just a matter of moving money over. Angela: If a scramble registration comes in, we can subdivide it to scholarship fund and then we can look at that line item and move over. Tom: registration is $35 dollars, $21 covers costs and $14 goes to scholarship. Then others can make donations so we will have to figure out how to do that in quick books. Meghan: At what time should we decide when to move money? Tom: take a look at the funds at the last board meeting before the conference and go from there. It has always been manual in the past, but quick books should make it more automatic. Lance: maybe we could have a raffle to support the scholarship fund. Tom: it creates a lot more work and at this point we are going to have our hands full. Angela: is there something I can do to help to do the raffle? Lance: do we need a gambling license? Angela: would a silent auction be better? I will touch base with Meghan about this. Lance: who is the volunteer committee lead? Meghan: I thought it was Jennifer Miller

Lance: if Board and/or committee members haven’t been active with Meghan, I am asking you (as a favor to me) to contact Meghan and ask her if there is anything you can do to help her. Meghan: said it has gone pretty well so far, but this year we want to make sure that we have runners or delegates for each event so someone is taking charge of things like Monday night social, golf scramble, and that they have a second in charge. Meghan is going to come up with a list of needs. The best way to reach her is email, text and then call is last.

Webpage: Annemarie is out of the office

Scholarship committee: working on rubric for evaluation

Bling: Lance spoke with Queensboro.com and Cafepress.com. Lance sent out info and asked for questions from Board and committee members, no replies. Tom mentioned he had looked at them briefly. One thing on cafepress is the tiered system of sales (Tom doesn’t like it) – the first two tiers you have a lot of control but to get on the third tier they take over everything. They decide how much to sell and what to push. Tom did not like that element. Queensboro was very reasonable, smaller company. You create a store which is really a link from our website to theirs. Either would work for us, it is a matter of where we get the best deal on these things, where KAMP gets the most benefit. Other comments? NO. By end of month Lance would like to have this rapped up and have KAMP move to one or another. Going to do this, and going to pick one of these companies and we are going to purchase a set amount of materials for viewing purposes. Lance didn’t like that Queensboro would not do a printing for us but would do embroidery only which would be more expensive. Tom: for printing you are talking about T-shirts. You want embroidery for golf shirts, denim, etc... Printing is going to eventually crack and fade. You want something nicer for polos. It might be that Queensboro doesn’t want the print quality on their products. Tom has no problem with printing if they want t-shirts, but if they want golf or polo then embroidery is much better. Angela is going to work with Lance on this. They will move forward once they get approval from the board. Lance expects that he will make a small purchase for this. Is there anything in the budget for this? No there isn’t anything in the budget. Can
the conference budget handle this – to have these items displayed at the conference? Meghan: it is a possibility but she has already gotten a lot a flack about the amount of the budget. Megan did agree to explore further though.

Tom: if anyone runs into issues with registration for conference. We have made some modifications to the wording for registration, but he wants to make sure that everyone understands that we have the first 60 pricing, the early bird pricing and then the regular pricing. Tom said you can do Conference first and then the conference or vice versa. It doesn’t matter the order, it just means that you have to register for both to get the first 60 deal. Tom read the information about this on the website to explain this. It will be shut off after the first 60. Then on August 1, the early bird will be shut off and we will go to full conference pricing.

Lance: - closed the meeting.