KAMP Board Meeting Minutes
April 19, 2016

**KAMP Board Attendees**: Lance Morris (President & Past President), Meghan Dunn (President-Elect), Tom East (Treasurer), Jennifer Miller (Secretary), Vince DiNoto, Adam Forseth, Lane Hartman, Tim Fields, Demetrio Zourarakis

42 Attendees

Meeting began at 9:57 am

**Treasurer’s Report – Tom East**

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KAMP Treasurer’s Report
April 19, 2016

<table>
<thead>
<tr>
<th>General Account Balances (as of 4/18/2016)</th>
<th>March, 2016</th>
<th>Current Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Checking account</td>
<td>$20,971.52</td>
<td>$17,126.35</td>
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<tr>
<td>General savings account</td>
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<td>14,011.67</td>
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<td>PayPal account</td>
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<td><strong>Sub-total</strong></td>
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<td>Scholarship Account</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$38,716.61</strong></td>
<td><strong>$34,871.68</strong></td>
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</tbody>
</table>

Upcoming expenses: No major expected
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Tom said that Michelle Ellington needs to assist in closing the Paypal account. Tom needs to get back with her. Lance asked if we can dwindle it down. Tom said he can transfer $500 at a time. He said he was going to start doing that $500 at a time. It takes 3 or 4 days for each transfer to take place. Lance called for a motion. Adam Forseth made the motion and Andrew McKinney seconded it.

**Membership Report – Tom East**

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<table>
<thead>
<tr>
<th>Membership Status (as of 4/18/2016)</th>
<th>March, 2016</th>
<th>Current Month</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Membership</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Active</td>
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<tr>
<td>Corporate Membership</td>
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<tr>
<td>Lapsed</td>
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<td>13</td>
</tr>
<tr>
<td>Pending</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
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Meghan Dunn asked if we should send out an email to lapsed members and corporate members. Tom said Megan Tucker was supposed to do that.
Lance and Demetrio discussed student members attending workshops. Lance said there are going to be seven (7) workshops which will help generate renewals and new memberships. Demetrio made a comment about high school students attending workshops. Tom said that high school students can’t be members. However, they could attend a workshop with parent/guardian consent. Meghan Dunn said she would send out a letter attaching the workshop map and including a statement in the letter about their ineligibility to attend the workshops due to lapsed membership. Tom said the workshop mailing for lapsed members should go out May 3rd. Lance said that the KAMP membership cycle needs to be added to the letter.

KAPS member, Steve Lilly, said he asked if we thought about changing KAMPs membership renewal due date to the time of the conference? Tom said we have discussed it but the Conference date has varied from September to October.

**Board Calls – Lance Morris**
2nd Friday of each month at 9 am CST/DST
May 13, Jun 10, July 8, Aug 12, Sept 8, Oct 14, Nov 11, Dec 9

**Quarterly Meetings – Andrew McKinney**
Next Quarterly Meeting is in July before or after the July workshop. They are leaning towards Papa John’s in Louisville. We would have pizza and possibly get a tour of the facility.
*Lance said that since we will be having the meeting that month, there will be no July 8th board call.*
Tom said the ESRI Conference is the last week in June.

**GIAC – Demetrio Zourarakis**
Demetrio said that the meeting is to occur on Wed in Aug the 3rd, 10th, 17th, 24th or 31st. Demetrio mentioned Jim Barnhart from the Commonwealth. Lance needs to get back with GIAC on MOA to assist them in loosening up the language of the MOA. His concern was that the MOA stated that KAMP had to do certain things that might put KAMP in a financial issue.

**KAPS – Steve Lilly (member)**
Steve Lilly said the KAPS Board Meeting was during Spring Break. He said he had missed the last two meetings. Steve said he will be speaking at the next meeting during the 2nd week in May.

**Workshops – Demetrio Zourarakis**
Demetrio did a detailed review of the Regional Workshop Program map for the Board and members. The first workshop is coming up May 10th at Bluegrass Community & Technical College (BCTC). Demetrio has developed workshop software and hardware needs template to assist with development. Vince Dinoto said the National GeoTech Center 5 class proposal towards a certificate had been approved. There will also be another 5 classes for advanced students. At BCTGC there will be two rooms, one working in 10.4, for specialty instruction, and another for the Exploratorium, for different topics. Meghan Dunn asked, how are we publishing these workshops to special interest groups? Demetrio said
we are going to do email blasts to groups announcing that registration is open and seating is limited. Lance told Tim Fields to make sure that we coordinate with the EMA people so we do overlap the workshops with their mandatory training. That way we can better assist them in attending our workshops. Dr. Jim Howard asked a question about the workshop costs and dues. Tom said we charge for a workshop what the dues are giving the attendees who are not presently members a chance to become members. Meghan said she will talk to Pam Moore with KAMM to make sure KAMPs workshops are linked to KAMMs website.

**Webinar - Vince Dinoto**

Directions Magazine, Geotech Center and KAMP are coordinating to put on a Webinar in the early fall. The last time there was a joint Webinar with Directions Magazine, we got over 1000 attendees.

Demetrio said September 21, 2016 is the date for the webinar. The topic of Ethics will be discussed by Dave DiBiase. He previously taught Geospatial Ethics at Penn State. Tom said his concern is that these dates are so close. Demetrio said to emphasize that folks should pick the right workshop for their region.

**501c Status – Tom East**

Tom said as soon as the tax crunch passes Harrod and Associates will get KAMPs 501c application taken care of and I will then file KAMPs taxes. KAMP due date for filing taxes is May 15th.

**Budget – Lance Morris**

Lance said he was proud of KAMP and the work Angela Scott had done on the budget and the efforts of the Board and Committee members to stay in budget. KAMP is currently on budget.
**Wild Apricot – Tom East**

We will make an effort to get Wild Apricot training for members. Members can upload a profile photo if they want. Tom said there are a lot of benefits for members. There might be a conference session on Wild Apricot.

**Membership Committee Chair – Lance Morris**

Lance said there is a change in chairs for the Membership Chair. The new Membership Chair will need to make sure they have a team of people and good understanding of their responsibilities. Nothing is finalized yet, but hope to resolve by the 1st week of May.

**2016 GIS Conference Update – Meghan Dunn**

Meghan thanked everybody who volunteered to be on the GIS Conference Committee. She said she currently has 25 volunteers. There are more volunteers needed, especially for the registration desk and for session moderators during the conference. There is a committee call scheduled for Thursday, April 21st. She has a timeline set up. We now have signed contracts with the Northern Kentucky Convention Center & the Embassy Suites. Meghan and others recently toured the facility. She said it is nice and comparable to other convention centers that we have used in the past. Meghan said they have set up a block of rooms at the Embassy Suites for $139 per night. The Embassy Suites is located across the street from the Convention Center. There are other hotels in the area as well. Braxton Brews is a possible location for the Monday night social. The minimum spent would be around $10 per person. We would be allowed to choose our own cater. We could have beer and Skyline Chili.

**Conference Planning Schedule**

**DRAFT Deadlines & Important Dates:**

- 4/22 – Call for Abstracts send out,
  - Publish hotel block link (Embassy Suites) on KAMPro.org
- 6/17 – Deadline for abstracts
- 7/1 – Registration to go line
- 10/1 – Online Registration closes Early Bird rates

**10/17 – 10/19 – CONFERENCE**

- 10/17 – Workshops, Golf Scramble, & Welcome Social
- 10/18 – Presentations – Welcome Speech (Mayor of Covington), Keynote – TBD, Vendors Social in the Evening
- 10/19 – Presentation – Geocaching?

**Workshops – Demetrio**

There are 3 labs at Northern Kentucky University, which is 20 minutes from downtown Covington. There is Gateway Community College-Boone County Campus with 2 labs in Florence which is 10 to 15 minutes away. Demetrio said he hasn’t heard from Thomas Moore College yet. He said the rental fees are equivalent to what we have paid in the past. He said the IT is kind of expensive. There are 13 topics
for which he polled everybody and received 15 responses. He used the responses to rank the topics such as: UAVs, Open Sources, Q-GIs, etc. He is currently summarizing data and hopes to discuss during the call and send out to the board in an email.

Demetrio said they had discussed having one free workshop with early registration. Meghan asked if all the workshops were scheduled for Monday. Demetrio said yes they were. Tom asked Meghan if she looked into the hotels meeting rooms for workshops. Vince said maybe we could work in free meeting rooms with the room blocks. Meghan said that ESRI would want to be there where all the people are located. Meghan said that she planned having the call for abstracts out by the end of the week and publishing the block link for rooms. She said she will draft the abstract request. She said Thursday we will discuss registration. The GIS conference dates are set for the October 17th through 19th. Meghan said we still need a keynote speaker. We will have a similar format as last year with the Socials, Geocaching, etc.

It was proposed to have a “mini mapping project” for Monday. Participants would pick something nearby to collect data for such as cemetery. They would collect the data, process it and present it at closing. Demetrio said it could be like a Story Map. Vince said we could have a vendor print a map at the end. Lance said they are going to do that at the workshop on the 23rd. He said he loved that idea. David Siskin with Precision said Geocaching is difficult in a city area due to tall buildings. Tom said we wouldn’t have to go too far to get away from the building. Tom said it would be nice if we could have them do something beneficial to the local community. Tom would also like to get local elected officials to come to the map gallery. Lance wants people to see the benefits of GIS, so they can take the knowledge back with them. Vince Dinoto suggested Bill Hodge, Executive Director with GIS-CI as a possible Keynote. Michael Hauck, the Executive Director from ASPRS is another possible candidate for Keynote that was mentioned.

Vince Dinoto made a motion to adjourn the meeting and Tom East seconded at 11:11 a.m.