EXECUTIVE BOARD MEETING  
February 26, 2014 Teleconference

MINUTES

Curt Bynum called the meeting to order at 1:00 p.m.

Board members present: Curt Bynum, President; Angela Scott, Past President; Tom East, Treasurer; Kim Anness, Director; D.J. Biddle, Director; Joe Woods, Director; and Eric Muncy, Director. A quorum was present. Ed./Prof. Dev. Committee Chair, Demetrio Zourarakis attended the meeting to report on workshop planning.

Motion by DJ Biddle, second by Joe Woods to approve minutes of the January 30, 2014 meeting. Motion carried.

Treasurer’s report: Tom East provided up-to-date report of KAMP general account ($35,297.96), scholarship account ($550.00), additional funds to be transferred to scholarship account ($414.00) per attached report. Tom also reported current KAMP membership at 37 student members, 280 regular members, 13 corporate members per attached summary. Motion by Joe Woods, second by Kim Anness to approve the treasurer’s report. Motion carried.

Tom reported sending invoices to GRW, Photo Science and EKU for reimbursement for sponsored lunch for the Winter quarterly meeting.

Education/Professional Development Committee: Demetrio Zourarakis reported on the status of four workshops to be conducted at various venues around the state.

1) GIS for You, Your Workflow and Your Career Path, March 12 at WKU-Owensboro; instructors Kevin Cary, Scott Dobler, Lance Morris, Demetrio Zourarakis; registration is full at 30, Board approved providing 8gb flash drives to attendees, lunch sponsored by Precision Products.

2) Sharpen Your GIS Skills, April 16 at UofL ShelbyHurst Campus; Esri instructors for morning session and various presenters on tips/tricks for afternoon, breaks/lunch catered by UofL and paid for by KAMP.

3) GIS Topic to be determined, May 15 at NKU Landrum Hall, Highland Heights, coordinated by Kyle Snyder.

4) Geoprocessing with Python, June 10 at JCTC-SW in Louisville, instructor NOAA’s Mike Callahan, facilities, breaks/lunch provided by GeoTech Center.

Member ID cards: Following motion by Tom East, second by Kim Anness – Board to approve production and distribution of Member ID Cards to include:

- Approval of previously distributed design;
- Expenditure not to exceed $500.00 for purchase of supplies to prepare approximately 350 completed Member ID cards to include:
- Purchase of 1,000 pre-printed Member ID template cards;
- Labeling supplies to personalize approximately 350 cards;
• Laminating supplies for approximately 350 cards;
• First class postage to mail approximately 350 cards;
• Establish a cost of $10.00 for reproduction/replacement of a lost or damaged membership card.

Motion carried.

Members discussed proposal from Tom East to include automatic KAMP membership with flat-fee registration for the Ky GIS Conference. After a discussion of pros/cons, members decided to table the proposal for additional evaluation of impacts on general membership.

D.J. Biddle provided the following draft language to further codify student membership:

Student Members: To qualify for student membership status, member must be enrolled in a degree program at an accredited institution of higher education. Student membership status may be retained for the duration that the student is enrolled in the degree program. Student membership status will terminate on December 31 of the year during which member’s enrollment in a degree program ceases. Regular membership dues will apply beginning on January 1 of the following year.

Member consensus was, in lieu of a revision to KAMP by-laws, this change warranted a formal amendment to Article II, Section 5 of the KAMP Constitution. Members will review the proposed amendment and send comments/revisions to D.J. Biddle.

Budget and Audit Committee: Angela Scott reported no meeting yet, but intends to tackle operating budget with input from all standing committee chairs. Goal of the budget are to split out organization revenue from member dues, expenses versus stand-alone conference expenses and to define/report what membership “pays for”. Angela intends to get KAMP records organized and develop a budget, then the committee will consider best approach for audit.

Kim Anness reported that the Spring KAMP meeting is set for April 30 at KACo in Frankfort. KACo can accommodate 150 attendees; program includes 3, perhaps 4, presentations. Kim and Curt are soliciting lunch sponsors. Meeting announcement and online RSVP should be available in early March.

Tom East and Curt Bynum reported that our contracted CPA has requested and Tom is gathering additional financial information needed to file for KAMP 501-c-3 tax-exempt status in the next few weeks. According to our CPA, the IRS has a backlog of 501 filings and we should expect to pay sales tax through this year’s conference.

With the filing of KAMP 2012 tax return, Tom and Curt are considering completing KAMP 2013 return in-house. Both agree that if the recommendation is to hire a pro, we should not use our current CPA given the slow responses and lapses in communications we experienced during the past year.

Curt Bynum reported that, with previous Board approval on 2/20/14, he’d accepted the quote from Cincinnati Insurance Co. through agent, Jeff Stiles, with Curneal & Hignite Agency for KAMP general liability and directors/officers insurance. Curt will confirm that liability coverage begins March 1 in time for the March 12 workshop in Owensboro.

Meeting adjourned at 2:15 p.m.

Minutes submitted by Curt Bynum in the absence of Secretary, Ben Koostra.