The meeting was called to order at 10:00 AM by Lance Morris.

Board members present were: Curt Bynum, Tom East, Lance Morris, D.J. Biddle, Adam Forseth, and Andrew McKinney. Invited guest present was: Demetrio P. Zourarakis, who also took down minutes.

1- Treasurer’s Report and Discussion

- Treasurer’s report was attached by Tom East.
- Insurance bill received (one of them) general liability or other - 644 dollars
- Outstanding bills: meal for Western KY U. has not been invoiced yet. Not clear what the delay is due to.
- Asked a couple of folks attending the quarterly; only one out of four turned in mileage and are paid for. Names are: Steve Lilly, Ron Householder, Will Holmes – cutoff date needed? Official vehicles were used? A suggestion made for Tom to reach out and find out if they intend to seek reimbursement with a cutoff of 2/20/15.
- Motion to accept Treasurer’s Report: Adam 1st; Curt 2nd. All voted aye and passed.
- Tom brought up the fact that certain amount of money allocated to create membership cards – replenishing supplies: laminating envelopes and printing materials. Under 100 dollars the final estimate. Laminating machine owned by agency. No defrayment of wear and tear. The machine that prints belongs to KAMP. The bulk is done from now on is one or two here and there. Workload is 3 per month. Not a heavily used item. Consensus is not mess with it. Contributions from personal and agencies are minimal and common.
- Tom reiterated the request to be no more than $100, contains padding as contingency for. KAMP purchased all supplies.
- Motion: to allocate an offset $100; Curt made a motion, Andrew seconded it; all voted aye, passed.
2- Approval of Last Meeting Minutes

- A proposal was made to the board by Lance that minutes must be received by all Board members within 1 week. Members need to review by 2nd week, and the minutes need to be approved/accepted and posted by end of 3rd week. Motion was well received. Christi will be back in the office and work on the web. This would be a presidential directive, Curt said.

3- 501c(3) Committee Formation Progress

- Tom reported that DJ and Eric volunteered to help Tom.
- Have not had a meeting yet because of business.
- Don sent contact info on firm which is doing this for KAPS.
- Tom and DJ will coordinate a contact.

4- KAPS Conference Update

- KAPS Conference: Ron Householder has offered to coordinate the manning of the KAMP booth.
- Curt has sent an email blast for volunteers. Folks in Bowling Green area will be in touch with him.
- Banner is in Lance’s possession.
- Brochures are in Gretchen’s possession. Swag from past GIS conferences, such as water bottles, toolkits, etc. Tom East and Gretchen have all the past items. Steve L. may be able to bring them.
- Kevin Simmons an Owensboro surveyor will carry banner to Eric Muncy and Ron Householder for setup.
- Kyle Thompson will volunteer for booth on Thursday and Lance will get there on Friday.

5- State Board of Licensure Update

- KAPS meeting update was given by Curt: no communication yet.
- Curt gathers comments from the committee: Curt, Ron, Trish and Steve L.
- Assembled all comments on surveying exclusions.
- Comments from Kent Anness will be his own, as a state agency cannot recommend changes to legislation. Citizen GISser Kent A. will do that.
- We are looking for samples of citation/notes/disclaimers we put on maps. A survey will be sent out or cherry pick organizations throughout the State instead of blanket solicitation.
- A solicitation from Board members. Lance: Owensboro, Lexington, Evansville
- A deluge and drowning on disclaimers!
• Curt will share with board before sending to David Cox. The State Board meets in April. Want to have our comments before then. We may or may not be invited back!

6- **KAMP’s Committee Chair Progress**

• KAMPS Committee chair progress report: all committees have chairs. Thanks to Curt and those who have volunteered and nominations. Lance to send out information to the Board.
• Tom suggested to notify past chairs
• Ryan Kelly has not responded, and Christy needs to be confirmed. Lance to contact Ryan K. and Christy P. to check for acceptance of chairmanship.

7- **Discussion of 2015 Conference Progress**

• Lance reported on 2015 Conference progress.
• Meghan will work on filling the committees.
• Room contract with Hampton Inn Suites: $119 plus tax - - 100 plus rooms they will honor until September 1st. Minimum number of rooms – not needed.
• Holiday Inn $109 plus tax (100 plus rooms until Oct. 1st). They will honor.
• Contracts went out to Curt and Tom.
• Will try to get with Laura Alexander and sign a contract with Convention Center is needed soon.
• Concern: when do we announce the date for the conference? First a contract with the Convention Center needs to be signed - - lock that down FIRST before put the information out there for the membership. Within a week Lance has this action item to get it done.

8- **Discussion of 3/25 Workshop Progress**

• Demetrio reported that he met with committee and was a nice meeting and presented a budget request for this workshop.
  • Costs associated (venue, setup, parking, lunch, breaks, printing, equipment needs, and other) were discussed. Mileage, catering are largest expenditures.
  • Motion carried to approve $1500 as a budget for the workshop.
  • Tom East indicated that for the March 25th workshop in Morehead, Eventbrite will be the registration.
  • Lance proposed a future Regional workshop planning template
  • Esri webinar ArcGIS Pro – proposal to Board on behalf of E&PDC was accepted IF branding is ours and is free.
  • Future Regional workshop planning template was proposed by Lance
Lance to be developing a scope of work by chairs; this is support by the Board not to stick nose into committee chairs.

9- **Boards Opinions of Hiring/Paying for Services**

- Professional Webpage services were discussed – no single point of failure
- A lot of work by volunteers on company time or personal time. Single point of failure. If someone can’t do it, then we scramble to cover bases.
- Need professional help b/c we are getting so big and involved. Fast response on web – call and it’s done. Concern is about communication.
- Increase in dues needed?
- Expectations and membership keeps growing, Christy needs help.
- Form two committees Christy to chair the Web services committee, Tom East to chair the one for managing KAMP accounting.
- Form committees or they already exist. Communications – and Budget and Audit Committees exist. Contracting vs. hiring: contracting is better.
- Professional firm managing KAMP accounting was discussed – no single point of failure
- With financials getting more complex. Budget for an annual basis.
- An active energetic membership chair and committee will take load off of Tom.
- Tom suggested a retreat of some kind so that we can come up with a shared vision. To happen in Owensboro, at Convention Center, Hampton Inn Suites or Holiday Inn. Before contract is finalized – perhaps on a Friday from 10:00 AM overnight through Saturday – leave after lunch.
- Send to Lance available dates. Expand discussion to Eric, Meghan, Susan and Joe who are not there. Also to any committee chairs or non-Board members: Christy, Trisha, Demetrio and so on.
- Money is there to be spent – and is being spent for KAMP responsibly.
- Firm this up by emails or vote on it? Expenditure of money – cover 119 plus tax per room. Figures first, board will discuss and vote later. Other members needed.
- Doodle poll to the Executive Board would be good.
- Program agenda to keep it from wild bitching session – needs to be facilitated somehow - Curt and Tom to help design the event.
- New board members get their experience they need to carry out duties.
- Use Adam and Andrew as sounding board.

10- **Quarterly Membership Meetings Status Update**

- Frankfort Quarterly Meeting: in April; reported by Andrew McKinney.
- Plenty of parking A/V, plenty of room, farm tour, good space. Aramark for catering.
- DJ and Andrew looking into sponsors: Croswell-Schulte – Planographics.
- Ask for a submittal by end of February – cost estimate – flyer design.
• Program: KSU presentations by Gyawali. Proposed getting presentations that are not quite GIS.
• Agenda on the flyer – general flyer.
• In advance of the quarterly send out a blast from Christy or Curt.
• Stantec, Lynn Imaging, GRW, MapSync avoided using those folks last year. Precision Products. Andrew has a list to be sent to the board.

11- Prayer at KAMP Meetings (Susan)

• Consensus was that this is not appropriate for a KAMP meeting. Everybody was caught off guard. A moment of silence would be appropriate - to give thanks in whatever way you feel appropriate.

12- Final Remarks and New Business:

13- Motion to Adjourn
• First by Curt and seconded by Andrew. All voted aye.

Meeting was adjourned at 11:38 AM EST.

/DZ-LM